**Governing Board Meeting Minutes:**

**October 18, 2018**

Nell Shehee called the meeting to order at 12:20 p.m

Roll Call: Members present; Geoff Perego, Betty Black, Nell Shehee, Jack Sibley, Michelle Cavanaugh, Richard LeBlanc, Andy Taylor, Rocky Rockett, Markey Pierre, and Bill Altimus. Proxies from Margaret Green, Ken Hickman, Chris Giordano and Emile Cordaro. Museum staff present: Wayne Waddell, Director, Nita Cole, Curator and MAP Coordinator, and Cindy Grogan, PIO and Recorder.

No guests were present.

Nell Shehee asked for a motion to approve the agenda as presented. Rocky Rockett made the motion 2nd by Jack Sibley.

Members should have received an email copy of the minutes from the March meeting. She asked if there were any corrections. Rocky Rockett made a motion to approve the minutes, 2nd by Richard LeBlanc. Minutes were accepted.

**Accession and Deaccession** no report.

**Building and grounds** no report.

**Education report**: no report

**Long Range Planning**: Ken Hickman was not present but he sent a proxy and an email regarding continuing Long Range Planning Committee meetings to keep the plan updated.

**Nominating Committee**: no report.

**State Fair**: Chris was not present but Wayne Waddell stated the State Fair starts in a week and they are really hoping for some good weather. Chris has some new vendors, rides and attractions this year. The Pinball Preview Party has the state fair food theme. And the exhibit runs during the fair. LSEM will be open on Saturdays and Sundays during the fair from 12 noon to 6 pm.

**Friends**: No report.

**Old Business:** Nita Colepassed out a copy of the final revision of the museum’s mission statement for approval. There was some open discussion regarding the process. It has been shortened and reworded as per AAM standards. Nell Shehee asked for a motion to approve the final statement. Andy Taylor made a motion, 2nd by Jack Sibley. Vote was unanimous.

The mission statement as approved:

**“The mission of the Louisiana State Exhibit Museum is to engage and inspire guests to make positive connections to their own identities by researching and interpreting Louisiana’s diverse cultures through exhibits and educational programs to advance knowledge.”**

**Chairman’s Report:** no report.

**Directors Report:** Wayne Waddell reported that LSEM had over 24,179 visitors since the March 14, 2018 Joint Board meeting. Some past events

* Saturday, March 17, 2018 4-12 pm – Chase/Black Wedding with over 350 guests
* Thursday, April 26, 2018 5-9 pm Atkins Private Dinner party for 30
* Saturday, April 28, 2018 3pm – 11 pm - Artini was very happy with over 500+ attending.
* Thursday, May 10, 2018 Project Talent Opening Reception with 313 visitors – usually one of our most well attended openings.
* Saturday, May 12, 2018 8:30 am – 12 noon – Ayers Graduation with 350 attending. They are scheduled again for Dec. 2, 2018.
* Saturday, May 19, 2018 8-12 midnight – Easter Seals Pink Party with over 500+ attending.
* Saturday, June 2, 2018 5pm – 9 pm – Goddess of Beauty Pageant had 110 attendees – this was their 30th year.
* Sunday, June 3, 2018 2pm – 4 pm – Mary Louise Porter dedication with approximately 105 attending. She also was here at the Museum Crawl for a meet & greet the artist.
* Friday, June 22, 2018 5-8:30 pm Museum Crawl had over 210 tickets sold. This will become a yearly event for the museums.

Wayne stated a new chiller and a new boiler were installed at LSEM this spring. This was a state funded project. The boiler/chiller temperature will be controlled by a computer that will automatically raise and lower temperature when the building is not occupied which should cut utility costs.

The state also provided $4,200 for new walkways/sidewalks in both side gardens that are now ADA compliant. Another $10,000 will be requested at a later date to complete the Rotary Garden walkways. The state purchased a floor cleaning machine for $4,500. The Woolf Foundation funds purchased a piano and player for the museum. That garage has been repaired and painted at a cost of $300 due to in house labor. A new project in Capital Outlay to cover the courtyard and improve the courtyard walkways.

The Archives Building is becoming a reality. There have been numerous contractors through the museum and at a planning committee meeting. The bidding starts next week. The building will be between 7,200 to 8,000 square feet and Somdal Associates is the architect. When the contract is confirmed, the will have 30 days to break ground and 420 days to complete the project. There was some discussion about what the building will hold and events that can be held.

Some discussion regarding the 2 emeritus members who don’t attend meetings and can’t vote but take up spots on the board.

Nell Shehee adjourned the meeting at 12:51

**The Next Scheduled Governing Board Meeting is January 10, 2019 at 12 noon.**